

## Alderminster Parish Council

### Ordinary Meeting of the Parish Council

Wednesday 16<sup>th</sup> November 2016  
Alderminster Village Hall 7.30 pm

Present: Cllr John Melville (Chairman)  
Cllr Geoff Smith (Vice Chairman)  
Cllr Karen Jones  
Cllr Mark Meadows  
Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: 3 members of the public

1	<b>Apologies:</b> Apologies were received from Cllr James Dignan, Cllr Izzi Seccombe and Cllr Philip Seccombe.
2	<b>Declaration of interests</b> There were no declarations of interest.
3	<b>Questions from the public:</b> A member of the public said that the boundary of Bondi appeared to have been moved forward onto Highway's land and questioned whether it should be moved back to its original position. The Chairman said that the Council had been in discussion with the Highways authority who did not intend to pursue the issue of possible encroachment.
4	<b>Minutes of the previous meeting of the 21st September 2016</b> The minutes of the meeting on the 21 <sup>st</sup> September 2016 were unanimously agreed as an accurate record and signed by the Chairman.
5	<b>Alderminster Tots:</b> Mrs Caroline Dolan asked for a donation to the Alderminster Tots group to provide a wheeled cage trolley for the storage of toys. It was resolved to grant the sum of £300.00 to the Village Hall Fund, who would purchase the equipment on behalf of the voluntary group.
6	<b>Matters arising</b> from the minutes of the previous meeting: There were no matters arising.
7	<b>Report from the District Councillor or County Councillor:</b> There were no reports to be made. The Chairman expressed his regrets that neither Councillor was available, as it would have been helpful to have their input.
8	<b>Neighbourhood Plan:</b> Cllr Smith reported that the questionnaire to be issued to residents was now nearly complete. He had received advice from personnel in Stratford District Council specialising in Neighbourhood Plans and would shortly submit the completed questionnaire to them for

	<p>their final approval. A grant of £1,900 had been received from Locality UK to cover the cost of designing and printing the survey. Once the results of the survey have been collated and the public meeting held, a final decision will be made as to whether it is advisable to proceed with the Neighbourhood Plan.</p>	
9	<p><b>Government consultation on imposition of referendum principles on Parish Council precepts:</b>  After discussion it was resolved that the Clerk would submit the council's response to the survey, namely that it saw no reason why large spending Parish and Town Councils should not be subject to the same governing principles as those of Unitary Authorities, but that imposing similar principles on small Parish Councils would render them incapable of functioning.</p>	
10	<p><b>Warwickshire County Council review of Local Government arrangements including the future of community forums:</b>  The Chairman had already submitted his response to the survey and it was agreed that each councillor would make his own response. The Chairman felt that the Community Forums were useful, particularly since the introduction of police reports and advice. The Vice Chairman suggested that the formation of a small village forum would be beneficial and volunteered to investigate whether other category 4 Local Service Villages would be interested in joining.</p>	
11	<p><b>Proposed changes to electoral boundaries:</b>  Cllr Meadows believed that changes to the electoral boundaries should be resisted. After discussion it was agreed that councillors would respond on an individual basis to the survey.</p>	
12	<p><b>Telephone Box:</b>  It was agreed that the Council would object to BT's proposal to remove the telephone box on the grounds that it was essential for emergency use, given the lack of mobile phone reception in the village. The clerk was asked to investigate whether, if this request was not granted, the Council would be able to adopt the telephone box for community use.</p>	
13	<p><b>Maintenance issues:</b>  The Council considered the outstanding maintenance issues (see Appendix A attached). In relation to item 1 the clerk reported that the matter had been referred to Highways who would arrange to undertake repairs. Where item 2 was concerned, the Rights of Way team had informed the clerk that they would not undertake any clearing of the culvert. The clerk was asked to write a formal letter to the Rights of Way team informing them that the erosion around the backwash bridge, was in the opinion of the Council, causing a danger to walkers. It was agreed that items 3 and 5 had now been dealt with. Highways had agreed to undertake further investigation of the gully beside Tithe Farm (item 4). The clerk was asked to contact Stratford District Council to ask them to replace the missing "New Road" sign (item 6.) The request to paint the white bridge (item 7) had been logged with the County Footpaths team. All such requests were dealt with geographically in order to make as efficient a use as possible of reduced resources. There was nothing further to report on the issue of HGV traffic on New Road (item 8) although the Vice Chairman suggested requesting SATNAV companies to remove the road from their lists. The trees beside Campden Lawns (item 9) were last inspected and trimmed by the Forestry Department in 2014. The inspections are carried out every five years. Any issues of overgrown shrubs are the responsibility of the householders concerned.</p>	
14	<p><b>Bank Mandate:</b></p>	

	<p>It was resolved that John Melville, Geoff Smith, Karen Jones and Mark Meadows be signatories to the HSBC bank accounts. It was further resolved that the clerk, Maria Norman, be appointed the primary user on the internet account, and the Chairman the secondary user.</p>	
15	<p><b>Loan of speed gun:</b>          Quinton Parish Council was thanked for its offer to loan its speed gun. The Vice Chairman reported that Alderminster could have the use of Ettington's speed camera for an annual contribution of between £150 and £250. The camera would be available for use in Alderminster every one in four weeks.</p>	
16	<p><b>Church Clock:</b>          Cllr Jones anticipated that quotes for the repair of the clock would be received shortly. The church would then choose its contractor, subject to final approval from the Church Care group.</p>	
17	<p><b>Planning applications</b></p> <ul style="list-style-type: none"> <li>a) 16/03326/DDT Coombe Farm Goldicote: T1 oak: fell (dead – no replacement required owing to presence of adjacent young oak). <b>Noted</b> for information.</li> <li>b) 16/02508/FUL The Old Schoolhouse Goldicote: Construction of decking and seating area in the garden. <b>No representation</b> was made with respect to this application.</li> <li>c) 16/03399/s106A: Variation of s106 agreement attached to 14/02372/OUT (outline planning application for the erection of 25 dwellings) to amend affordable housing provisions. It was <b>resolved to make no representation</b> with respect to this application.</li> </ul> <p><b>To receive any results of planning applications:</b></p> <ul style="list-style-type: none"> <li>a) 16/02327/FUL Land to the north of Shipston Road: permission <b>granted</b> for the erection of a two storey dwelling house, garage and other associated works. Proposal has been amended since submission and the size of the dwelling has been reduced. The amended scheme has 3 en suite bedrooms (reduced from 4) at first floor level, and a living area, dining area, kitchen area, hall, study and utility at ground floor level.</li> </ul>	
18	<p><b>Accounts for payments and finance matters:</b>          The following payments were approved and authorised:</p> <ul style="list-style-type: none"> <li>i) Clerk's salary £***</li> <li>ii) HMRC £** (income tax on clerk's salary)</li> <li>iii) Bryan Gerrard ( grass cutting) £350.00</li> <li>iv) Village Voices £100.00</li> </ul>	
	<p>The clerk presented the Council with draft precept figures. The Council began preliminary discussions on the precept, to be finalised at the next meeting once the tax base was known.</p>	
19	<p><b>Correspondence:</b>          A letter received from Mrs Alison Homer regarding the development in progress at Bondi was received by the Council. It was agreed that the contents of Mrs Homer's letter would be made available to members of the public.</p>	
20	<p><b>Councillors' reports and items for future agenda:</b>          It was agreed that consideration of the website provision would take place at the next</p>	

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meeting.

**Close of meeting:**

The meeting closed at 9.50 pm.

Date of next meeting Wednesday 18<sup>th</sup> January 2017

Appendix A

**MAINTENANCE LIST FOR 16<sup>th</sup> NOVEMBER 2016**

1. Potholes on Campden Lawns/New Road.
2. Erosion at backwash bridge.
3. 30mph signs obscured.
4. Gully jetting – between Tithe Farm and Tithe bungalow completed. Other areas?
5. Maintenance of trees planted by PC at bottom of church car park.
6. New Road sign by Hill Farm missing.
7. White bridge requires painting.
8. HGV traffic on New Road.
9. Pruning of trees and shrubs at entrance to Campden Lawns.
10. Tarmac beside grass verges.

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