

Alderminster Parish Council
Annual meeting of the Parish Council
Wednesday 17th May 2023

To all members of the Council

You are summoned to attend a meeting in the Village Hall on Wednesday 17th May 2023 at 7.30pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact alderminsterpc@gmail.com

Members of the public are welcome to attend.

Agenda

1. Election of Chairman

2. Apologies: to receive apologies for absence

3. Declarations of interest:

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.

4. Declaration of acceptance of office: to receive the Chairman and Councillors' declaration of acceptance of office.

5. Minutes of the previous meetings: to approve the minutes of the meeting of the 15th March 2023.

6. General Power of Competence: to agree and resolve that the Parish Council meets the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011, namely, that a) the Council has a CiLCA qualified clerk and b) that the number of elected Councillors at the last ordinary election equalled two thirds of its total number of Councillors.

7. Annual Governance and Accountability Return part 2

- a) To receive and approve the internal auditor's report
- b) To approve the Annual Governance Statement
- c) To approve the Accounting Statements
- d) To certify that Alderminster Parish Council is exempt from submitting an Annual Governance and Accountability Return to the external auditor.

8. Insurance: to consider renewing the Parish Council's policy with Zurich plc at an annual cost of £300.

9. Notice board: to consider allocating the sum of £500 to purchase a new Parish Council notice board.

10. Any matters from the Chairman:

11. Review of Financial Regulations: to review the Council's Financial Regulations and consider what amendments, if any, are necessary.

12. Review of Standing Orders: to review the Council's Standing Orders and consider what amendments, if any, are necessary.

13. Planning applications: to note the following planning applications received since the last meeting:

- i) 23/00768/FUL Old Worcester House, Alderminster: proposed carport. No representation was made to this application.
- ii) 23/00867/FUL The Lodge, Goldicote: proposed single storey rear extension. No representation was made to this application.
- iii) APP/J3720/W/22/3310085: appeal against Stratford District Council's refusal of planning permission for application 22/3310085/OUT for the construction of up to 17 self build/custom build dwelling houses.

And to receive the results of any planning applications:

- i) 22/03370/FUL Hill Farm, Alderminster: permission granted for change of use from agricultural land to domestic garden and conversion of agricultural barn into a dwelling, including provision of a detached garage and associated development.
- ii) 22/03492/FUL Holly Barn, Goldicote: permission granted for double storey extension to front of existing dwelling, with 2 bay carport adjacent. Construction of remotely located 3 bay garage with room over.
- iii) 23/00768/FUL Old Worcester House, Alderminster: permission refused for carport.

14. Accounts for payments and finance matters:

- i) WALC (annual subscription) – £205.00
- ii) HSBC (bank charges) - £8.00
- iii) Clerk's salary March) - £**
- iv) Keep it personal (Coronation mugs) - £304.99
- v) Clearview (bus shelter cleaning) - £100.00

- vi) HMRC (tax) - £**
- vii) HSBC (bank charges) - £8.00
- viii) Clerk's salary (April) - £**
- ix) HMRC (tax) - £**
- x) Mrs A Derry (internal audit) - £75.00
- xi) Evergreen Trees (flowers for planters) - £367.20
- xii) Stratford District Council (bin emptying) - £159.60

15. To receive any correspondence

16. Councillors' reports and items for future agenda:

17. Dates of forthcoming meetings