

**Alderminster Parish Council**  
Minutes for  
Ordinary meeting of the Parish Council  
Held on  
Monday 10<sup>th</sup> March 2025  
Alderminster Village Hall 7.30 pm

Present: Cllr John Melville  
Cllr Mark Meadows  
Cllr David Curtis  
Mrs L Callow (Parish Clerk and Responsible Financial Officer)

Also present: 7 members of the public

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| 1 | <b>Apologies:</b> it was accepted to receive apologies from Cllr Patricia Bailey.   |
| 2 | <b>Declaration of interests:</b> None received.   |
| 3 | <b>Questions from the public:</b> Members of the public used this time to ask questions and express their opinions. A member of the public mentioned the church tower repairs and the fundraising that is happening to help fund it.  |
| 4 | <b>Minutes of the previous meetings:</b><br>The minutes from the previous meeting of the 13 <sup>th</sup> January 2025 were unanimously agreed and were signed by the Chairman.   |
| 5 | <b>Overgrown Hedges:</b> Clerk has emailed highways about the overgrown hedges and is awaiting a response. A MOP emailed the clerk to inform Cora had taken responsibility for the overgrown hedges along the old stour and it has since been cut back. A notice will be put into the village voices reminding homeowners to keep hedges alongside a public walkway maintained. |
| 6 | <b>Internal Audit:</b> It was unanimously agreed to use Mr Kenneth Dunn for the internal audit.   |
| 7 | <b>Mowing Contract:</b> Clerk is still awaiting 2 more quotes so this will be added to the next meetings agenda.  |
| 8 | <b>Grant Application:</b> It was unanimously agreed to approve the grant of £1,215.00 to the PCC of Alderminster for the lighting and repairs of the church clock. This will be paid in the next financial year 2025/2026.  |
| 9 | <b>Defibrillators:</b> It was unanimously agreed to the renew the current agreement with defib company for the defib machine situation at the village hall.   |

10 **Councillors' reports:** Chair gave his feedback on the planning committee meeting he attended on 5<sup>th</sup> March. Chair explained he had a small amount of communication with DC Dominic Skinner about the old stour.

11 **District and County Councillors' reports:** No reports received.

12 **Accounts for payment and finance matters:**

The following payments were approved and authorised:

- i. DCK Payroll January - £36.00
- ii. Clerks Salary January - £\*\*
- iii. HMRC (income tax) - £\*\*
- iv. Laura Callow (Microsoft Office) - £59.99
- v. Bank charges - £8.00
- vi. DCK Payroll February - £36.00
- vii. Clerks Salary February - £\*\*
- viii. HMRC (income tax) - £\*\*
- ix. Bank charges - £8.00
- x. Alderminster Village Hall (Hall hire) - £88.00
- xi. SLCC (CiLCA Training) - £193.50

The Chairman signed the supporting documentation.

**Correspondence:** The green area where the trees have been planted behind the bus shelter and around the dog waste bin is owned by Orbit. Clerk is awaiting a response to find out if permission for the trees was granted. Defib on the wall by the village pub is currently on loan from Shipston first responders. Clerk has found a scheme through London Hearts where it is £950 plus VAT for a new defib and cabinet. Lewis and Kind quoted £60 + VAT to take old cabinet off the wall and reconnect the new cabinet. First responders have been in contact and quoted £2000 which was declined They then emailed asking if the PC will refund them £160 for the replacement pads they used. Clerk will look into renting a machine the same as the other defib the PC currently rent. This will be investigated, and an extra meeting will take place to discuss and decide.

**Items for future agenda:** Representation for Village Hall Committee.

**Meeting closed at 8.44pm**

Next meeting Monday 12<sup>th</sup> May 2025

Signed.....