

Alderminster Parish Council

Ordinary Meeting of the Parish Council

Wednesday 19th July 2017

Alderminster Village Hall 7.30 pm

Present: Cllr Geoff Smith (Chairman)

Cllr Mark Meadows (Vice Chairman)

Cllr James Dignan

Cllr Karen Jones

Cllr John Melville

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: Cllr Izzi Seccombe and 2 members of the public

1	Apologies: There were no apologies for absence.
2	Declaration of interests There were no declarations of interest.
3	Questions from the public: There were no questions from members of the public.
4	Minutes of the previous meeting of the 18th January 2017 The minutes of the meeting on the 17 th May 2017 were unanimously agreed as an accurate record and signed by the Chairman.
5	Matters arising from the minutes of the previous meeting: There were no matters arising.
6	Co-option: It was resolved to co-opt Mrs Sherry McGinn to fill one of the vacant seats on the Parish Council. Mrs McGinn signed the declaration of acceptance of office form and was duly co-opted.
7	Built up area boundaries: After discussion it was resolved that the Parish Council agreed that the boundaries of the built up area within Alderminster village were as defined by Stratford District Council. The clerk was asked to inform the District Council accordingly.
8	Report from the District Councillor or County Councillor: Cllr Seccombe reported that, following the Grenfell Tower fire, all high rise buildings in Warwickshire had been checked to ensure that no fire risk was posed through defective cladding or insulation. Liaison with fire services and agencies responsible for dealing with floods continued to be maintained at the same high level as previously. Cllr Seccombe was

<p>9</p> <p>10</p>	<p>confident in the emergency plan for Warwickshire.</p> <p>Consultations were continuing concerning the future of children’s centres. It had been decided that Warwickshire CC would continue to maintain 12 of the 39 children’s centres in the county, and it was hoped that the others could be taken over by outreach workers. Of the 12 centres retained by Warwickshire CC, these would now cater for the age range of 0 to 19, rather than 0 to 5 as currently.</p> <p>Chairman’s updates: The Chairman reported on the latest news from the Shipston-on-Stour Flood group. The group had obtained funding of £130,000 and was currently working on establishing natural flood defences in the area to hold back the water in the hills surrounding Shipston. Shipston Town Council had already provided funds to the group and, as surrounding villages would all benefit from the natural flood defences, it was hoped that contributions would be forthcoming from other Parish Councils. Since the next Flood Group meetings would take place in Alderminster Village Hall, the Chairman suggested that the Parish Council should pay for the cost of hiring the hall.</p> <p>The survey results of the Neighbourhood Plan had been presented to the public at a recent meeting. 21 members of the public had attended and had voted in favour of proceeding with a Neighbourhood Plan. The Chairman would now have further discussions with Stratford District Council concerning the next steps of the process.</p> <p>A further issue raised during the course of the public meeting concerned the problem of speeding traffic through the village. Cllr Seccombe volunteered to set up a meeting with the Highways department of Warwickshire CC to see what steps could be taken to attempt to resolve this problem.</p> <p>Clerk’s updates: Both Cllr Melville and the clerk had attended the 3 Tier Planning Assembly conducted by Stratford District Council. Both had found the session informative. Of particular interest to Alderminster PC given the recent correspondence with a planning officer, was that the current system of referral to Committee in the event of a difference of opinion between Parish Councils and planning officers would continue. There were no plans to make any changes to this system.</p> <p>The Highways department had confirmed that the hedge cutting along the A3400 would take place as soon as the bird nesting season had ended. The earliest date likely for this work to begin would be the beginning of September. A community pay back team would deal with the overgrown hedges alongside the pavement at the south end of the village. The clerk was asked to contact the Highways Department to see if the community payback team could undertake both sections, so that the hedges could be cut sufficiently far back to make annual cutting unnecessary.</p> <p>HSBC had notified the clerk that charges would now be levied on the bank accounts. As this would amount to at least £150 per year the Council would need to draw up a fresh bank mandate to transfer the accounts to a community account which was free of bank charges.</p> <p>Superfast broadband had asked the Parish Council to help them inform residents about the broadband roll out. They hoped to be in a position to visit the Warwickshire boroughs and districts during the late autumn. As Cllr Seccombe pointed out, however, any subscribers to</p>	
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	the superfast broadband would need to be prepared to pay the extra subscription costs.	
11	<p>Website: Cllr Jones provided councillors with printouts of the appearance of the new website. Problems regarding the provision of domain name and access to the Alderminster section of the planning portal had now been resolved, and it was anticipated that the website would be live within a few days.</p>	
12	<p>Draft Code of Conduct: The Council had no comments to make on the revised Code of Conduct submitted by Stratford District Council.</p>	
13	<p>Maintenance issues: The Council discussed the maintenance list and agreed to continue to pursue the outstanding items. Other items requiring attention were added.</p>	
14	<p>Planning applications There were no planning applications.</p> <p>To receive any results of planning applications: The Council noted the following results: i) 17/01483/FUL 3 Goldicote Mews: permission granted for single storey extension to rear of property.</p> <p>In relation to 16/04001/VARY Mulberry House where permission had been refused for a variation of conditions 5 and 8, the clerk was asked to inform Planning Enforcement that the installation of fencing around the property resulted in a breach of the above conditions.</p>	
15	<p>Accounts for payments and finance matters: The following payments were approved and authorised: i) Clerk's salary £** ii) Cllr Jones – office supplies £37.45 iii) Zurich Insurance - £206.08 iv) HMRC – income tax £** v) WALC – briefing papers £10.00 vi) E. Neal – internal audit £120.00 vii) Clerk's salary £** viii) HMRC – income tax £**</p> <p>The Chairman and Cllr Dignan signed the supporting documents.</p>	
16	<p>Correspondence: Following a burglary at No. 37 Alderminster, and the difficulty the police had encountered in finding the property, the Council had been asked if they could contact the Post Office regarding the post codes for the village, all of which covered a very wide area.</p>	
17	<p>Councillors' reports and items for future agenda: Cllr Melville asked whether maintenance of the wheelchair kept in the hut beside the village hall was the responsibility of the Parish Council or the Village Hall Committee. It was agreed that this issue would be raised at the September Parish Council meeting.</p>	
18	<p>Close of meeting:</p>	

The meeting closed at 9.15 pm.

Date of next meeting Wednesday 27th September 2017

Appendix A

MAINTENANCE LIST FOR 19th July 2017

1. Repainting of the bridge – date to be established.
2. HGV traffic on New Road – ongoing
3. Hedge cutting along old tramway
4. Hedge cutting New Road including hedge alongside village hall and around BT station
5. Traffic monitoring A3400

