

Alderminster Parish Council

Ordinary Meeting of the Parish Council

Wednesday 15th November 2017
Alderminster Village Hall 7.30 pm

Present: Cllr Geoff Smith (Chairman)
Cllr Mark Meadows (Vice Chairman)
Cllr Karen Jones
Cllr John Melville
Cllr Sherry McGinn
Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: Cllr Izzi Seccombe

1	Apologies: Apologies for absence were received from Cllr James Dignan and Cllr Penny Anne O'Donnell and were accepted by the Council.
2	Declaration of interests There were no declarations of interest.
3	Questions from the public: There were no questions from members of the public.
4	Minutes of the previous meetings: The minutes of the meeting of the 27 th September 2017 were unanimously agreed as an accurate record and signed by the Chairman.
5	Matters arising from the minutes of the previous meeting: There were no matters arising.
6	Report from the District Councillor or County Councillor: Cllr Seccombe reported that the consultation period on the future of children's centres was being extended. Consultations were currently being undertaken with regards to the Home to School transport service and Passenger Assistance services on the school buses.
7	Grant application form Alderminster Parish Council: The Council approved the draft grant application form. This would now be used by any organisations wishing to apply for a grant from the Parish Council.
8	WCC Highways Meeting re s106 traffic calming: The Chairman and Cllr Jones had had a meeting with a representative from WCC to discuss measures to reduce traffic noise and speeding. They had been informed that a freight manager had been appointed and hoped this might lead to a reduction in the number of heavy goods vehicles using New Road. The possibility of removing the double row of cats'

	<p>eyes and replacing them with a single row would not be considered until resurfacing of the highway takes place.</p> <p>Since the meeting the clerk had been informed that the s106 money was to be used exclusively on traffic calming measures on the A3400. The clerk was asked to verify this with WCC as the Council were unaware that this fact was stipulated in the s106 agreement.</p>	
9	<p>S106 bus stop enhancement programme: Councillors had attended a meeting with the Transport Planner from Warwickshire County Council to discuss the spending of the £21,000 allocated for bus stop improvements under the s106 agreement. Councillors were asked to consider the following options:</p> <ul style="list-style-type: none"> i) To provide an enclosed bus shelter at the bus stop opposite the church. ii) To construct a foot path across the grass verge to connect the existing bus shelter to the footpath on the other side of the grass verge. iii) To provide a cantilever bus shelter at the bus stop opposite Tithe Farm. This would have a reduced specification to allow for the narrow width of the footpath. iv) To provide an area of hard standing in front of the unmarked bus stop opposite Nos. 9 and 10. v) To consider providing another bus shelter at the bus stop outside Tithe Farm. <p>After discussion, councillors requested that costs be obtained for each of the projects to enable them to decide which would be most beneficial. It was also agreed that members of the public be canvassed for their opinions on the most suitable projects.</p> <p>The Chairman varied the order of the agenda to enable the Council to discuss item 19 d):</p>	
19d	<p>The draft precept, previously circulated: Preliminary discussions began on the draft precept. It was agreed to defer consideration of the final sum till the next Parish Council meeting in January 2018.</p>	
10	<p>Village Hall Committee: Cllr Meadows made a request on behalf of the Village Hall Committee for a grant of £1,200 to provide a new cooker for use in the Village Hall. It was resolved to grant this request.</p>	
11	<p>Parochial Church Council: It was agreed to donate £150 to the Parochial Church Council on condition that the funds were to be used towards the cost of installing automatic floodlighting.</p>	
12	<p>Website: Cllr Jones was working on updating the community pages of the website. She proposed to create a schedule of volunteering opportunities within the parish.</p>	
13	<p>Whitchurch newsletter: The Council noted the information contained in the Whitchurch newsletter and expressed its thanks to Mr Howe for having provided them with a copy.</p>	
14	<p>Meeting with resident re Neighbourhood Plan: Cllr Jones reported on a meeting she had had with a resident willing to provide a small parcel of land for social housing or for any other use the village considered appropriate. The Council thanked him for his offer, but said that this was not a matter on which the Council</p>	

	was qualified to comment at this stage.	
15	<p>Maintenance issues:</p> <p>The clerk had been notified by the Highways authority that the hedge cutting along the old tramway was scheduled to begin in the next few weeks. BT Outreach had confirmed that an engineer had been notified about the damage to the telephone box. Warwickshire County Council and Barwood Homes were still endeavouring to find the whereabouts of the missing speed visor. The clerk would write to WCC requesting that New Road be included in the winter gritting programme. The clerk was asked to find out whether a date had yet been set for the painting of the bridge. It was agreed that the matter of the footpath leading to the bridge over the river was now closed.</p>	
16	<p>Wheelchairs in Village Hall:</p> <p>This item was deferred.</p>	
17	<p>Grant application WALC:</p> <p>The Council approved the grant application of £717.20 to WALC to assist with the costs of purchasing and hosting the new website.</p>	
18	<p>Planning applications</p> <p>Responses to planning applications were noted as follows:</p> <ul style="list-style-type: none"> i) 17/02735/FUL Shennington Farm: proposed extensions and alterations. No representation was made in respect of this application. ii) 17/02976/FUL Barcheston Cottage, Wimpstone: reposition front entrance door, oak panel to existing doorway, 2 no. opening lights to existing glazed screen, 1 no. rooflight, increased door opening in rear, 1 no. New window, provision of paving to front. It was resolved to make no representation with respect to this application. <p>And to receive the results of any planning applications:</p> <ul style="list-style-type: none"> i) 17/02493/COUQ Barton Farm, Alderminster: prior approval for proposed change of use of agricultural buildings to No. 2 dwelling houses (including associated building operations) under Part Q (a) and (b). Prior approval refused. ii) 17/01968/FUL Halfway House, 67 Alderminster: proposed first floor side and two storey rear extension. Permission refused. 	
19	<p>Accounts for payments and finance matters:</p> <ul style="list-style-type: none"> a) The clerk presented the budget sheet and financial statements which were noted and accepted by the Council. b) Preliminary discussions took place on the financial regulations. It was agreed to defer final approval of amendments to the regulations until the next meeting. c) The Council agreed to make further enquiries of HSBC with regards to security measures relating to online banking. The financial regulations would be modified in accordance with their advice. d) the following payments were approved and authorised: <ul style="list-style-type: none"> i) Clerk's salary - £** ii) HMRC (income tax on clerk's salary) - £** iii) Village Voices (grant) - £100.00 iv) Maria Norman (stationery)- £46.97 v) B. Gerrard (grass cutting) - £360.00 	

The Chairman and Cllr Melville signed the supporting documents.

20

Correspondence:

The Village Voices team had sent their thanks for the Council's donation of £100.

21

Councillors' reports and items for future agenda:

Cleaning of bus shelter.

22

Close of meeting:

The meeting closed at 9.45 pm.

Date of next meeting Wednesday 17th January 2018

--	--	--