

**Alderminster Parish Council**  
Minutes for  
Ordinary meeting of the Parish Council  
Held on  
Monday 15<sup>th</sup> April 2024  
Alderminster Village Hall 7.30 pm

Present: Cllr John Melville  
Cllr Mark Meadows  
Cllr David Curtis  
Mrs L Callow (Parish Clerk and Responsible Financial Officer)

Also present: 5 members of the public

	<p>Cllr David Curtis agreed to chair the meeting.</p>	
1	<p><b>Apologies:</b> DC Cllr Dominic Skinner sent his apologies.</p>	
2	<p><b>Declaration of interests:</b> none received.</p>	
3	<p><b>Questions from the public:</b> a couple of members of the public kindly gave an update on the works being carried out on the public open space and that the completion date was 11<sup>th</sup> April yet it is still far from being complete. They also expressed how disappointed they were in the lack of communication they have received from DC Dominic Skinner. Another point they raised was when they met with the developer, they were informed the drainage issues would be dealt with by the following week which again has not been done and no communication given. Cllr Curtis has responded to this by offering to email both DC Dominic Skinner and the developer to enquire what is happening going forward.</p> <p>Another member of the public informed us of bonfires that keeps happening at a certain house in the village in which Cllr Curtis gave information on who they would need to contact at SDC regarding this matter. It was also mentioned there are building contractors making a mess of our village verges/green areas and not tidying them up when they finish leaving it a horrid sight to look at. They were advised to contact Orbit or SDC about this as it is their contractors and their area to maintain. A member of the public mentioned they had no electric for a long period of time due to a transformer breaking/being moved and that now there is concerns that national grid won't have access due to a garage being built and why planning department at SDC approved the planning application for this. Advised national grid have a right of access of all land and they must make sure they make good of any damage they do. As this is a National Grid issue, they are responsible to sort this out.</p>	
4	<p><b>Minutes of the previous meetings:</b> The minutes from the previous meeting of the 08<sup>th</sup> January 2024 were unanimously agreed with and were signed by the acting Chairman.</p>	

5	<p><b>Parish Council noticeboard:</b> it was agreed to replace the noticeboard with a slightly larger size board. After looking at the 3 Quotes provided by clerk it was unanimously agreed to spend a maximum of £1000 for the noticeboard and installation costs.</p>
6	<p><b>Internal Auditor:</b> all agreed to use Kenneth Dunn for internal audit.</p>
7	<p><b>Mowing Contract:</b> All agreed to accept the quote received from lawns2mow for 2024/25.</p>
8	<p><b>Grant Application:</b> It was agreed to grant the sum of £315 to Alderminster Parochial church Council to help with the costs of church and churchyard flood lighting.</p>
9	<p><b>Grant Application:</b> It was agreed to grant the sum of £300 to Alderminster Village fete committee to help with the costs of supplying entertainment, first aid service, printing costs and décor.</p>
10	<p><b>Grant Application:</b> It was agreed <b>not</b> to grant the sum of £250 to The Stan Bowley Trust due to it being outside of our Parish Council and it not being demonstrated on how this has benefited our community yet. Although we won't be making payment this time, we will keep it on file for future in case someone comes forward to say they are making use of this service or there is a demonstration of a direct beneficiary within the Parish.</p>
11	<p><b>Councillors' reports:</b> none received.</p>
12	<p><b>District and County Councillors' reports:</b> Cllr Izzy spoke about C48 which is the Illmington through to Wimpstone road regarding the condition and she has been reporting it. Due to the Solar Farm due to be built they are reluctant to fix the road until after this have been done. Other local roads are also due to have potholes fixed in due course. She will report the pothole on new road. Gulleys though the village are still overflowing so this will also be reported to investigate further. WCC have been selected by the DFE, this is because of the Joshua MacAlister report which is around safeguarding infants. There is just over £4m which is to be spent on trying to build cross agency relationships with police, health, education and social workers to help improve/ create a system that will work going forward.</p>
13	<p><b>Planning applications:</b></p> <ul style="list-style-type: none"> <li data-bbox="328 1485 1406 1641">i) 24/00033/COUMA Eversfield, Alderminster, Change of use of ground floor from retail (Class E) to single dwellinghouse (Class C3), to include one new ground floor side window and replacement of rear roller shutter with glazed doors. Clerk sent response of <b>No Representation</b></li> <li data-bbox="328 1686 1406 1821">ii) 24/00069/COUQ Oak Hill Farm, Goldicote, Prior approval for a change of use of an agricultural building into a larger residential dwelling (C3) and associated operational development under Class Q parts (a) and (b) of the GPDO. Clerk sent response of <b>No Representation</b></li> </ul>
14	<p><b>Accounts for payment and finance matters:</b> The following payments were approved and authorised:</p> <ul style="list-style-type: none"> <li data-bbox="328 1977 1406 2007">i) Ex-Clerk's Backpay Salary - £**</li> </ul>

	<ul style="list-style-type: none"> <li>ii) HMRC (income tax) - £**</li> <li>iii) Clerks Salary (January) - £**</li> <li>iv) Bank Charges -£8.00</li> <li>v) DCK Payroll - £126.00</li> <li>vi) Clerks Salary (February) - £**</li> <li>vii) Laura Callow (reimbursement for office supplies) -£50.95</li> <li>viii) Bank Charges - £8.00</li> <li>ix) Clearview Window Cleaning (bus stops) - £100</li> <li>x) Clerks Salary (March) - £**</li> <li>xi) DCK Payroll - £36.00</li> <li>xii) WALC - £498.00</li> <li>xiii) Bank Charges - £8.00</li> <li>xiv) WALC Subscription - £218.40</li> </ul> <p>The acting Chairman signed the supporting documentation.</p>	
15	<p><b>Correspondence:</b> The Bell pub have had confirmation of acceptance of the grant to replace the current expired defib on the side of their building. We are now awaiting the Bell to inform us of the amount they would like the APC to contribute. Clerk will chase this up.</p>	
16	<p><b>Items for future agenda:</b> None received</p> <p>Meeting closed at 8.44pm.</p>	
	<p>Next meeting Monday 13<sup>th</sup> May 2024</p>	