

Alderminster Parish Council

Annual meeting of the Parish Council

Wednesday 5th May 2021
Remote Zoom Meeting 7.00 pm

Present: Cllr Karen Jones (Chairman)

Cllr Lesley Casley

Cllr Chris Mason-Bailey

Cllr John Melville

Cllr Ian Sloan

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

1	Election of Chairman: Cllr Karen Jones was unanimously elected Chairman of the Parish Council.
2	Apologies: Apologies for absence were received from Cllr Michael White and were accepted by the Council.
3	Declaration of interests: There were no declarations of interest.
4	Declaration of acceptance of office: The Chairman signed the declaration of acceptance of office form in the presence of the clerk and Councillors. The clerk would countersign the document at a later date.
5	Minutes of the previous meetings: The minutes of the meeting on the 17 th March 2021 were unanimously agreed as an accurate record. These would be signed by the Chairman at a later date.
6	Review of Financial Regulations: The Council reviewed the Financial Regulations and agreed that no amendments were necessary.
7	Review of Standing Orders: The Council reviewed the Standing Orders and agreed that no amendments were necessary.
8	Chairman's report: The Chairman deferred her report until the next meeting.

9 **District and County Councillor reports:**

There were no reports to be made.

10 **Planning applications:**

The Council noted the results of the following applications:

- i) 21/00461/FUL Halfway House, Alderminster: permission granted for single storey rear extension.
- ii) 21/03518/LBC High Meadow, Alderminster: permission granted for internal reconfiguration of ground floor, installation of two rooflights and replacement of two external doors in the north elevation.

11 **Accounts for payments and finance matters:**

The following payments were approved and authorised:

- i) Clerk's salary - £**
- ii) Information Commissioner (Data Protection) - £40.00
- iii) WALC (annual subscription) - £236.00
- iv) Came & Co (insurance) - £218.00

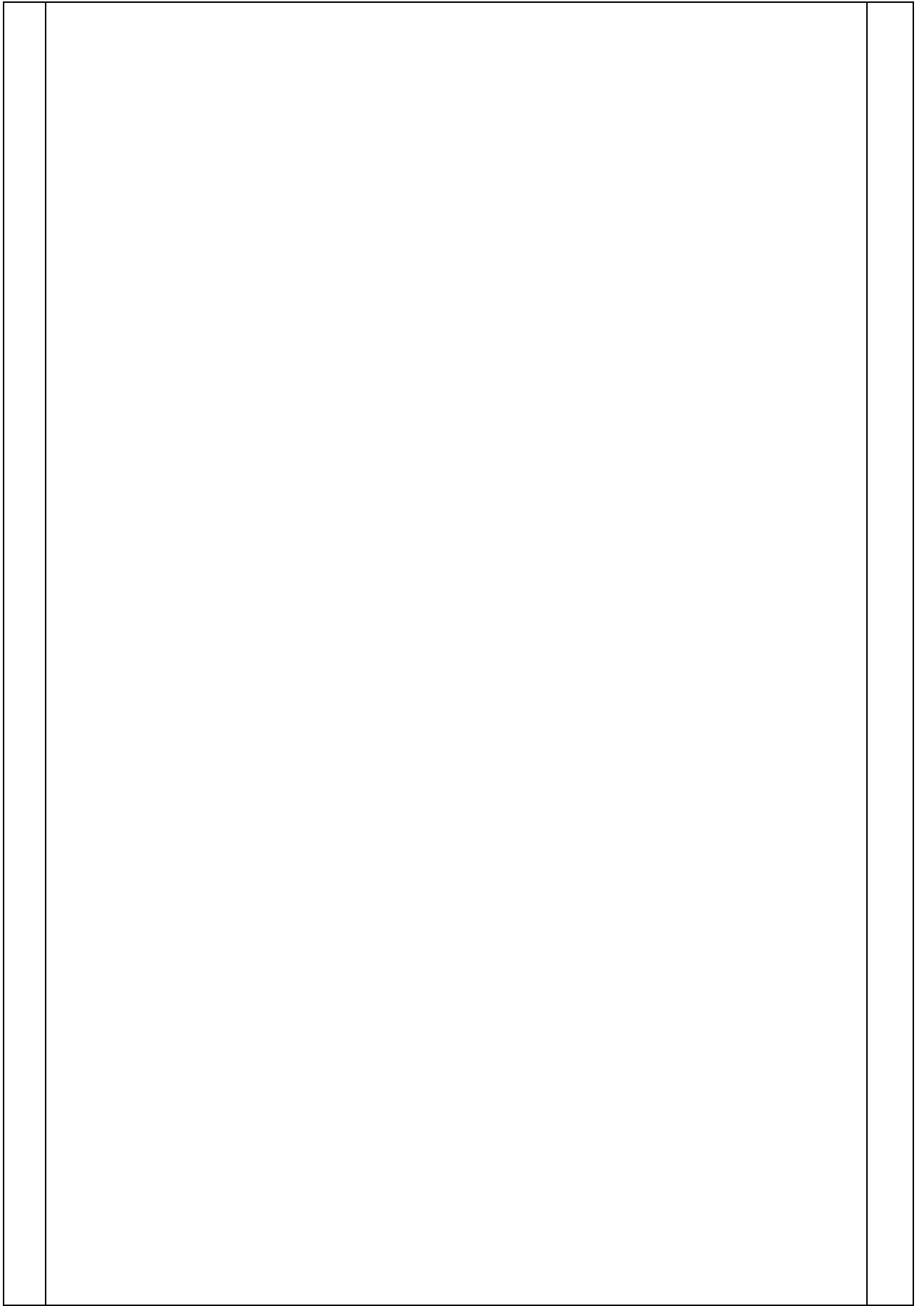
The supporting documentation would be signed by the Chairman at a later date.

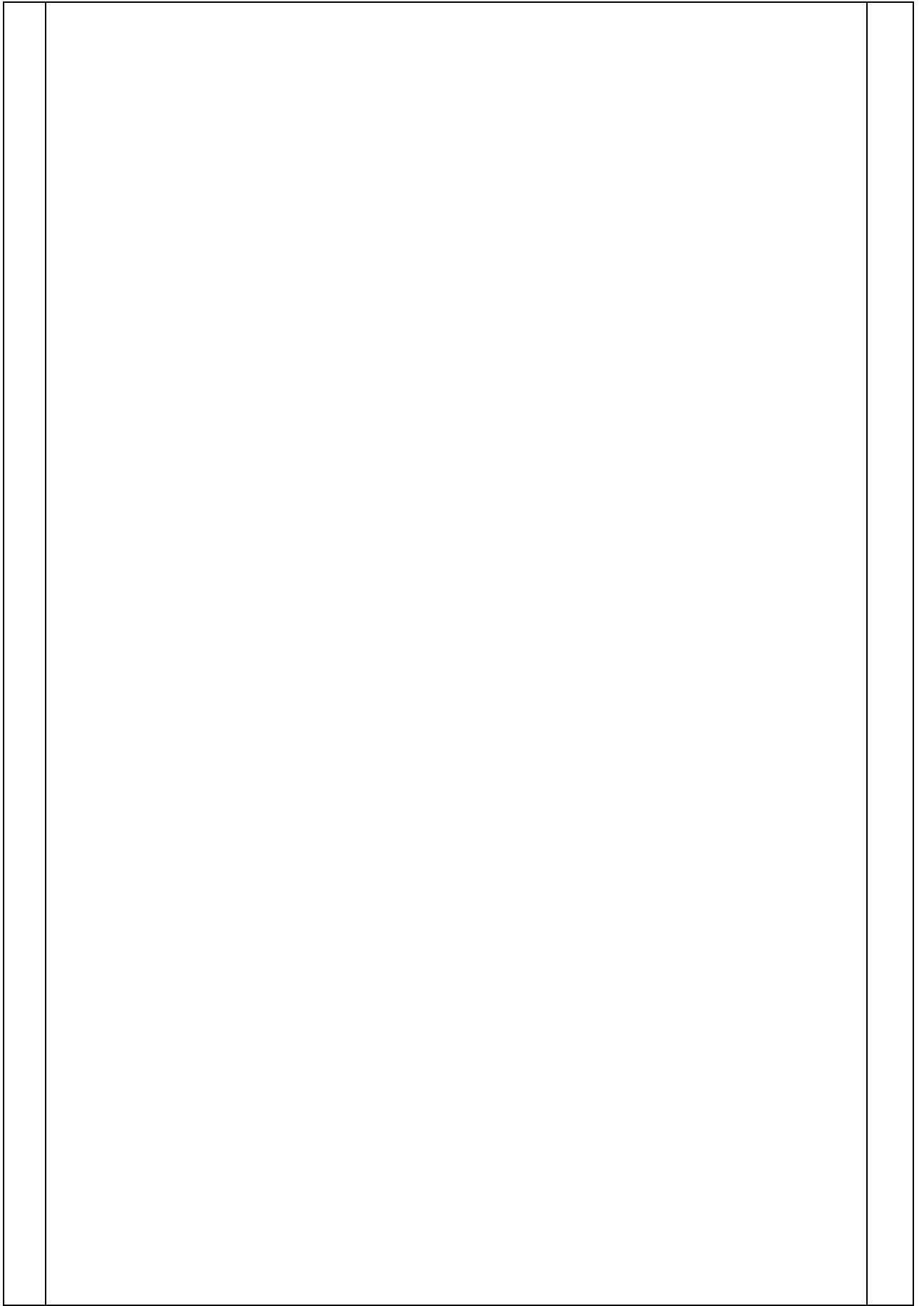
12 **Correspondence:**

Notification that virtual meetings of the Parish Council were no longer permitted.

13 **Close of meeting:** The meeting closed at 19.46 pm.

The next meeting would take place on the 19th May in the Village Hall.





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