

**MINUTES OF THE AGM OF ALDERMINSTER PARISH COUNCIL HELD IN THE
VILLAGE HALL, NEW ROAD ON WEDNESDAY 19TH MAY 2010 AT 7.30PM**

PRESENT: MR. J. HUTCHINGS (CHAIRMAN), MR. J. MELVILLE (VICE-CHAIRMAN), MRS. M. MOODY, MR. A. JENKINS, MR. M. MEADOWS, MRS. G. HUDSPITH, DISTRICT/COUNTY COUNCILLOR I. SECCOMBE AND ONE MEMBER OF THE PUBLIC

1. Apologies for absence.

Dr M. Edwards

2. Election of Chairman and officers 2010/11

The following officers were appointed:

Chairman - Mr. J. Melville, proposed by Mr. A. JENKINS, seconded by Mr. J. HUTCHINGS

Vice Chairman - Mr. M. Meadows proposed by Mrs. M. MOODY, seconded by Mr. A. JENKINS

Responsible Finance Officer - Mr. M. Moody to continue in post

Internal Auditor - Ms. J. Bluteau to continue as Internal Auditor

Village Hall Representative - Mr. M. Meadows volunteered and was appointed as representative

3. Any items from Members of the Public present at the Meeting including those items on the agenda

(There is a time limit of 3 minutes allowed for each item)

There were no matters from the member of the public.

4. Declarations of Interests.

Members are asked to declare interests in items on the Agenda in accordance with the following provisions:

(a) Statutory Model Code of Conduct for Parish Councils

(Note: Members are reminded that the Code of Conduct provides that should they have a prejudicial interest in any matter under discussion, then providing the matter is considered in public session, they are entitled, with the consent of the Chairman, to make representations and answer questions if members of the public are granted the same entitlement. Members must leave the room before the ensuing debate and vote and must not attempt to improperly influence a decision about that matter)

Mrs. M. MOODY declared an interest in items 14(a) and (b)

5. Acceptance of the minutes of the previous meeting (March 2010)

The Clerk had circulated the minutes of the previous meeting these were accepted as a true record by those present at that meeting.

6. Matters Arising from the minutes of the previous meeting:

(a) Defibrillator update

Mrs. M. MOODY said that the defibrillator and box had been ordered and gave details of her meeting with Mrs. Holman-West at the Bell Inn. Mrs. Holman-West had very kindly agreed to the box and defibrillator being placed on a wall at the premises adjacent to the main road. She also agreed to pay for the annual electricity supply to the box. Mrs. MOODY suggested that open sessions should be held in the village hall to show residents how the machine is operated, a suggestion members

supported. With regard to the first responder training, this was now arranged for October/November. Once these volunteers are trained the Parish Council would have to consider supplying them with a defibrillator solely for their use.

(b) Survey update

The CHAIRMAN spoke of his efforts to progress this matter but to date without any success. There has been little or no support from parishioners who had offered their support originally. He wondered if an open evening idea would be more appropriate to find out what parishioners expected from their village. A lengthy discussion then took place amongst members on how the survey could be progressed but without any resolution. The CHAIRMAN said that he would carry the matter forward to the next meeting but if no new ideas came forward then he would have to abandon the project.

(c) A3400 road problems/C72

The Clerk reported that the A3400 was about to be surface dressed with tar and chippings. He understood that the 30mph signs would be painted onto the road surface rather than patched as before which should be more acceptable to residents who had complained about the noise levels. He read a letter from the County Council regarding the posts in New Road (C72) used for the 'Speed Aware' signs which said that they were now considered unsafe following a health and safety check. If the Parish Council wished to pay for a new post it would cost about £400. Members agreed that for the number of occasions that the 'Speed Aware' signs would be brought to the road, the cost could not be justified. Members were advised of a new scheme giving householders stickers for their wheelie bins which asked drivers to slow down. Members were concerned that bins would be left outside properties on days other than collection days. Councillor Seccombe explained that the householders should only put their bins out on collection days and should not leave them out permanently.

(d) Grit Bin for the old road area

The Clerk had looked on the Internet at suppliers of grit bins. He suggested that as Cupboards Direct had recently supplied the Parish Council with a bin then they should be used again. Members agreed to purchase a similar bin at a cost of about £99.

(e) Flood bags

The Clerk reported that following on from the previous meeting he had told the District Council of the situation with Mr. and Mrs. Tibbles regarding their grant monies. The District Council were happy that the monies were spent on other flood defence items and he suggested that the purchase of inflatable sandbags would be a good idea. Members agreed with this suggestion and the Clerk was to order a supply, some of which would be given to Mr. and Mrs. Tibbles, the rest being stored in the village hall shed, along with the other flood defence items.

(f) CAB funding replies from WCC and SDC

The Clerk read replies from both the Warwickshire County Council and the District Council following his letter to them about the reduction in funding for the CAB.

7. Bus Services to and from Alderminster

Mrs. MOODY spoke of the 50a service from Banbury to Stratford and the use of a 24 seater 'bus which at certain times of the day is not adequate for the number of people travelling. Most of the passengers are elderly and by the time the 'bus gets to Alderminster there is standing room only especially on Thursdays and Fridays. The Clerk had spoken with Mr. Dave Matthews at Warwickshire County Council and Stagecoach representatives about the problem but nothing had changed. In fact Mr. Matthews had suggested that they should catch a later 'bus. She asked if the County

Councillor could take the matter up with the authorities and if the Clerk could write to them on behalf of the Parish Council pointing out the problem. Members agreed that the Clerk should write to both Warwickshire County Council and Stagecoach.

8. Any matters from the District Councillor or County Councillor.

Councillor Seccombe said that the recent elections had taken precedence over any other matters at the Councils and new Chairmen were recently elected. She now had the portfolio for Adult Services. Mr. J. HUTCHINGS asked about difficulties with the meals on wheels service recently and she said she was aware of problems following the change of contractor. She would be looking into the matter.

9. To receive any new planning applications

(a) None received

10. To receive any results of planning applications

(a) None received

11. To receive any correspondence

(a) The Clerk gave details of a training course to be held in Alderminster Village Hall in July by the Training Partnership. No Councillor was available to attend.

12. To Review the Internal Audit Procedures

The Clerk explained that under the Audit Regulations Parish Councillors must review their internal audit procedures. Members discussed the present arrangements for this procedure and agreed that there was no need to change the current method of internal audit and that it was adequate for the size of the Council and the business it conducted. Mr. A. JENKINS proposed that the limit of £150 currently in the Financial Regulations for the Parish Council should be raised to £250 before three quotations should be obtained. Seconded by Mr. J. HUTCHINGS, this proposal was unanimously carried. It was recognised that in some cases it would not be possible to obtain the quotes.

13. Presentation of Annual Accounts 2009/2010

The Clerk presented the Annual Accounts to the members which were approved. The accounts had been audited by the Internal Auditor who had completed and signed the Annual Internal Audit report. There was no additional report from the Internal Auditor. The Clerk read out the Annual Governance statement questions and the CHAIRMAN signed the form on behalf of the Parish Council. The required notice had been displayed for Public Inspection of the accounts and no one had asked to inspect them.

14. Passing of any accounts for payment

The following accounts were approved by members for payment:

(a) Clerk's Salary April and May - £***

(b) Clerk's expenses incurred £1.88

(c) WALC Annual Subscriptions £137

(d) Allianz Cornhill Annual Insurance Premium

The annual renewal premium had been received from AON which was £476.12p .

The Clerk had made enquiries with Came and Co. who were agents for Aviva. They had quoted for an enhanced cover for a premium of £384.47p subject to a completed

application form and a three year agreement. He recommended that the Parish Council switch to the policy offered by Came and Co. Members agreed with this recommendation. A cheque would be drawn once the arrangements were made.
(e) AED Locator (EU) Ltd - purchase of defibrillator £2232.50p

14. Closure of meeting

There being no further business the CHAIRMAN closed the meeting at 9.20pm

Meeting dates for 2010 -

21st July 2010

15th September 2010

17th November 2010